



## JOB DESCRIPTION

<b>JOB TITLE:</b> Treatment Practitioner	<b>REPORTS TO:</b> Team Leader
<b>Accountable to:</b> Head of Clinical Services	<b>TEAM:</b> Service Delivery

**JOB PURPOSE:** Practitioners provide face to face, telephone and online advice, assessment, group, individual brief and structured interventions to problem gamblers and affected others.

**ACCOUNTABILITY:**

Delivery of tasks and activities as agreed with the Team Leader

**RESPONSIBILITIES:**

Practitioners provide face to face, telephone and online advice, assessment, group, individual brief and structured interventions to problem gamblers and affected others.

**Duties and Responsibilities:**

Working in a way that recognises and values diversity and with an understanding of the functional model of Problem Gambling, the model of change, CBT and a commitment to Recovery, the practitioner will:

- Provide advice, screening, brief and comprehensive assessments with individual, families or couples.
- Provide brief and longer-term structured interventions.
- Develop a care plan and ensure it is implemented and reviewed with the client(s) and monitor outcomes.
- Provide case management and ensure integrated pathways.
- Provide advice and structured support for affected others.
- Provide group programmes and support groups.
- Maintain written records and data in a timely way
- Liaise with agencies, professionals and groups as necessary.
- Participate in service promotion and information events.
- Work effectively and positively as a team member.
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Ensure that all safeguarding issues, including child protection and protection of adults at risk, are dealt with in accordance to GamCare policies and procedures, and local and national statutory requirements

**General**

- Keep accurate records and the necessary data for reporting and evaluation purposes.
- To undertake training as required by the organisation.
- To participate in supervision as required by the organisation.
- Take responsibility for personal development and participate in PDR/appraisal process.
- To attend meetings as required by the organisation.
- To work within GamCare policies and procedures
- To undertake such other duties as required by the organisation.
- To notify the manager of any untoward occurrences which may affect the service, both at a professional and administrative level.

- To provide written records and reports as required by the organisation.
- To be flexible with regards to working patterns to meet the requirements of the service by working weekend and evenings.
- To be willing to travel to locations as required across London.
- To understand and work with the values, aims and objectives of GamCare

**Information Management Systems:**

- To ensure clinical case notes (paper-based and electronic) are updated routinely and to write assessment, progress and discharge summaries as necessary.
- To sensitively uphold, as appropriate, GamCare's service procedures to clients, including that pertaining to client's confidentiality, data protection, risk management, data recording and management and the zero-tolerance policy of aggressive or violent behaviour towards its staff.
- To provide statistical information and engage in clinical audits and service evaluations as required.

**To be noted**

This is not an exhaustive list of duties and responsibilities; the post holder may be required to undertake other duties which fall within the grade of the job, in discussion with the Team Leader

- This job description will be reviewed regularly in the light of changing service requirements. Any changes will be discussed with the post holder.
- The post holder is expected to comply with all relevant policies, procedures and guidelines, including those relating to Equal Opportunities, Health and Safety and Confidentiality of Information, clinical governance and research governance.

PERSON SPECIFICATION: KNOWLEDGE, SKILLS & EXPERIENCE

## Person Specification - GamCare Practitioner

Qualifications/Experience		Method of Assessment		
		A	I	E
a)	Professional qualification in health/social/youth and community care, e.g. NVQ Level 3 or above, DipSW, Mental Health Nursing, Counselling, Addiction Studies. or Demonstrable experience of working in the field of addiction with a commitment to complete NVQ level 3 Health and Social Care.	X	X	
<b>Knowledge</b>		A	I	E
a)	Significant experience of individual client work in an addictions or social care setting with adults and or young people.	X	X	
b)	Knowledge of gambling and its related issues	X	X	
c)	Knowledge and understanding of the functional model of Gambling	X	X	X
d)	Knowledge and understanding of the Recovery Agenda.	X	X	X
e)	Experience of liaison with voluntary and statutory agencies.	X	X	
f)	Experience of working with health professionals.	X		
g)	Understanding and commitment to the principles of confidentiality.	X	X	X
h)	Experience of engaging effectively with clients.	X	X	X
i)	Knowledge and commitment to equal opportunities and anti-discriminatory practice.	X	X	
<b>Skills and Abilities</b>		A	I	E
a)	Ability to work responsibly and flexibly in a variety of service delivery settings.		X	
b)	Ability to develop and implement assessment process relevant to each setting, having regard for the personal, social and cultural needs of the client.		X	
c)	Ability to write client records, reports and fulfil data requirements.		X	
d)	Ability to evaluate the on-going development of primary and secondary care work.		X	
e)	Ability and confidence to present and promote the service to GPs, primary and secondary care workers, Police, Magistrates and other outside agencies.		X	X
f)	Ability and willingness to work with cognitive behavioural interventions.		X	X
g)	Ability to work within the Confidentiality Policy and Sharing Information Protocols.		X	
h)	Ability to maintain clear and consistent boundaries with clients.		X	

i)	Ability to communicate clearly and appropriately, in writing, face to face, on line or on the telephone, with people from a wide range of social and cultural backgrounds.	X	X	X
j)	Ability to work positively within a team.		X	
k)	Ability to work independently, prioritise, plan and manage own workload.		X	
l)	Ability to undertake training and maximise learning.		X	
m)	Ability to use supervision constructively.		X	
n)	Ability to provide a flexible and adaptable approach to ensure services are accessible and responsive to client needs.		X	X
<b>Circumstances</b>		<b>A</b>	<b>I</b>	<b>E</b>
a)	Ability to work on own initiative.		X	
b)	Self-confident and ability to display appropriate level of self-assurance.		X	X
c)	Ability to work flexibly to meet the needs of the service and travel as required.		X	
d)	Absence of an addiction problem for at least two years.		X	
e)	No criminal record that prevents work with our client group or which would impact on ability to perform in the role or harm our reputation.	X		
f)	Postholder must live within a reasonable and accessible distance to the service.	X		

**Key for Method of Assessment: A-Application form I-Interview E-Exercises**